



Keep Cass County Beautiful

Meeting Minutes – December 7, 2016

6:00 p.m. Plattsmouth Public Library

Attending: Ex. Dir. L. Behrns, President M. Pearrow, V. Pres. T. Lorensen, Treasurer J. Baroni, Secretary R. Yoder, Members: R. Behrns and M. Rush-Chipman

Meeting called to order 6:00 pm

OLD BUSINESS

1. Approve November Minutes
 - a. **Motion** by R. Behrns to approve minutes, seconded by Rush-Chipman; motion **passed**.
2. Treasurer's Report
 - a. **Motion** by T. Lorensen to approve report, seconded by Yoder; motion **passed**.
3. USDA Green Business Grant update
4. KCCB membership drive
 - a. **Motion** by Rush-Chipman to allocate up to \$50 for Facebook ads, seconded by R. Behrns; motion **passed**.

NEW BUSINESS

1. Set Board Meeting dates for 2017- first Wed. of month at 6:00 p.m.
2. Schedule 2017 Electronics Recycling Event(s)
 - a. Offer five town recycling events to be held the same weekend as community cleanup.
3. Donation to Keep America Beautiful – “100,000 Miles of Beautiful Things”
 - a. **Motion** by Rush-Chipman to donate \$50 to KAB from non-grant funds, seconded by T. Lorensen; motion **passed**.
4. Complete expenditures for 2017 DEQ Grants
5. Executive Director's report

Meeting adjourned 7:17pm.

FUTURE MEETINGS- 2017

Jan. 4

PROGRAMS, INITIATIVES, & DEADLINES

- *Waste in Place*: Youth Environmental Programs upon request
- Membership Drive for 2017
- Green Business Focus Meeting - Dec. 14
- Youth Advisory Council – Dec. 16
- KAB National Conference: Jan. 24 – 26, 2017; Washington D.C.
- DEQ Qrt. 4 reporting due Jan. 30
- IRS 941 Payroll Tax deposit due monthly by the 15th

Director's Report for December 7, 2016

- Taught 50 Louisville sixth graders about recycling plastics & the MRF
- Attended Louisville November B.U.I.L.D. meeting
- Held 2 Youth Advisory Council Meetings at LPS - completed final litter survey
- Held Cass County Electronics Recycling Event in Louisville – 80 participants
- Participated in monthly KAB Youth Advisory Council (YAC) call
- Viewed KAB webinar “How Clear Are Your Recycling Outreach Materials?”
Suggestions: use a few simple categories & images plus keep messages simple, clear and consistent; add instructions about how to prepare recyclables
- Hosted first Green Business Focus Group meeting on Nov. 15 at Cass County Bank, Plattsmouth
- Next Green Business Meeting will be held Dec. 14
- Taught environmental lesson to 120 Plattsmouth 5th graders
- Met with Boy Scouts Troop 353 to clean flower beds at Louisville welcome sign
- Compiled information for KAB Litter Free Schools program reporting-reduced litter by 50% on Louisville School campus
- Submitted America Recycles Day reporting information on KAB Dashboard
- Ordered 500 recycling booklets
- Ordered 5 recycling bins & bags from Clear Stream – 3 to be used as part of YAC interventions at LPS
- Ordered 3 steel dome lids for trash barrels for Youth Advisory Council litter intervention
- Gathered information about recycling at Louisville Public School to share with Heather Creevan at WasteCap
- Completed Work Comp Audit
- Paid Workers' Comp Ins. and website .org domain renewal fee
- IRS Payroll taxes now paid online monthly
- DEQ Cleanup Grant depleted with final payment to Union United, Inc.
- KAB Youth Advisory Grant now completed