



## Keep Cass County Beautiful

Minutes – January 4, 2017

6:00 p.m. Plattsmouth Public Library

**Attending:** Ex. Dir. L. Behrns, President M. Pearrow, Treasurer J. Baroni, Secretary R. Yoder, Members R. Behrns and T. Lorensen,

Meeting called to order 6:05 pm

### OLD BUSINESS

1. Approve December Minutes
  - a. **Motion** by R. Behrns to approve minutes, seconded by Baroni; motion **passed**.
2. Treasurer's Report
  - a. **Motion** by T. Lorensen to approve minutes, seconded by Yoder; motion **passed**.
3. USDA Green Business Program update
4. KCCB membership drive

### NEW BUSINESS

1. 2017 DEQ Grant awards: Litter Reduction & Recycling Education Grant - \$59,215 and Litter Cleanup Grant - \$1500
2. Executive Director compensation. **Motion** by R. Yoder to increase annual salary to \$43,200, seconded by T. Lorensen; motion **passed**.
3. 2017-18 Waste Reduction and Recycling Incentive Grant application.
4. Member/Volunteer Appreciation Event
5. Annual Plant Sale Fundraiser – April 1 at Rural Route Rust
6. Executive Director's report

Meeting adjourned 7:07

Respectfully submitted by Richard Yoder.

### FUTURE MEETINGS- 2017

Feb. 1, Mar. 1, Apr. 5, May 3, June 7, July 5, Aug. 9 (fair grounds), Sept. 6, Oct. 4, Nov. 1, Dec. 6

## **PROGRAMS, INITIATIVES, & DEADLINES**

- Youth & Adult Environmental Programs upon request
- Membership Drive for 2017
- Green Business Program Training – recruiting businesses
- Youth Advisory Council – Jan. 13
- KAB National Conference: Jan. 24 – 26, 2017; Washington D.C.
- DEQ Qrt. 4 reporting due Jan. 30
- USDA Grant reporting due Jan. 30
- IRS 941 Payroll Tax deposit due monthly by the 15<sup>th</sup>
- DEQ Waste Reduction & Recycling Grant application due Feb. 1
- Cass County Electronic Recycling Events: April 15 – Union; April 22 – Weeping Water; Nov. 4 – Louisville
- Outdoor Discovery Program @ Platte River State Park – April 19 – 20

## **Director's Report for January 4, 2017**

- Participated in KAB Youth Advisory Council (YAC) monthly call
- Attended meeting at Louisville Sr. Center about protecting business from fraud & scams
- Submitted final KAB reports for Youth Advisory Council- Litter Free Schools Project
- Attended Louisville B.U.I.L.D. December meeting
- Reserved Plattsmouth Library for 2017 board meetings
- Met with KCCB Youth Advisory Council: presented 3 recycling bins to LPS Supt. Farber
- Prepared and sent out KCCB winter newsletter by print and social media outlets (356 by email, 10 USPS, paid attachment to Cassgram & online community newsletters)
- Updated SAM & CAGE Code numbers
- Set 2017 dates for Cass County Electronics Recycling events in 3 communities
- Sent Thank You to Ash Grove for three 55 gallon drums for trash cans at LPS
- Hosted second Green Business Focus Group meeting Dec. 14 at Cass County Bank
- Sent out meeting notes to members of Green Business Program
- Researched Green Main Street Business Programs
- Completed 2 registrations for 2017 Keep America Beautiful National Conference
- Bought supplies with remaining 2016 DEQ grant funds
- Received notification of 2017 NDEQ Grant Awards – Litter Reduction & Recycling Education Grant - \$59,215 and Litter Cleanup Grant - \$1500
- Signed/submitted DEQ Grant agreements for both grants
- New mileage rate for 2017 will be 53.5 cents/mile